



Sample Virtual Answer Message

“Hello. This is [name]. I’m currently on another line, but I’d really like to speak to you. Please hold and I’ll be with you shortly. However, if you do not wish to wait on hold, press **1** to leave me a voice message. You may also either dial another extension or press **0** to reach the Operator.”

“Hello. This is [name]. I’m currently on another line, but I have been notified of your call. I am sending your call to our Sales Department administrator for more immediate assistance. Please remain on the line as your call is being transferred. Thank you.”

